



CENTER FOR BUSINESS OUTREACH

Connecting classrooms with the greater business community!



STUDENTS:

- ✓ Resources & tools available to *all* Business & Economics students.
 - www.sba.gov www.score.org
- ✓ Follow CBO on Instagram [@salvecenterbiz](https://www.instagram.com/salvecenterbiz)
 - Follow Stacey D. Carter on FB, LinkedIn
 - Introductions available via FB, LI, etc.
 - Networking opportunities throughout year (chambers, conferences, etc.)
- ✓ Sign Confidentiality Form.
 - Projects not to be discussed with family/friends/colleagues/workers without permission...only team members!
- ✓ Ask business owner/community leader for *best method* to communicate.
- ✓ Track project hours when working w/specific CBO businesses.
 - Submit time sheets during semester to measure impact.
- ✓ CBO follow up during semester. Email ANY problems when they arise!
- ✓ Receive Certificate of Appreciation for long-term semester projects.
- ✓ Return company or CBO materials, if applicable, at end of semester.

BUSINESSES/NON-PROFITS/CIVIC:

- ✓ Receive Expectation Letter w/criteria to follow when working w/students.
- ✓ May or may not be invited to class to pitch project idea.
- ✓ Invited to presentations.
- ✓ Receive hard copy of business plans and appendices.
 - Emailed copies of other projects.
- ✓ CBO follow up during semester.
- ✓ Satisfaction survey conducted at end of project.
- ✓ CBO colleagues available as resources.
- ✓ Alert CBO when internships and job opportunities arise.
 - Info is passed along to Career Services & Lorrie Burns.
 - Info also kept on white board in CBO.

Innovative Experiential Learning at Salve Regina!